



CALL FOR PRESENTATIONS

OAASC 2024 Annual Conference: A Multi-Disciplinary Conference for ASC Professionals

November 13-14, 2024

Submission deadline: March 1, 2024

The Ohio Association of Ambulatory Surgery Centers
614/358-0177 FAX 614/467-2071
Email – sam@oaasc.net

THE 2024 OAASC ANNUAL MULTI-DISCIPLINE CONFERENCE

The Ohio Association of Ambulatory Surgery Centers (OAASC) will be holding its annual multi-disciplinary educational conference at the Hilton Polaris, 8700 Lyra Dr. Columbus, OH 43240 (north side of Columbus) on November 13-14, 2024, and we would like to invite you to join us as a presenter.

OUR AUDIENCE

Last year we had 130 in-person attendees, and we hope for an audience in the range of 120-150 this year. Attendees are ASC administrators, clinical directors, nurse managers, physicians, business managers, coders/billers, and ASC industry support professionals.

PROPOSED TOPICS

Participants are invited to respond to this *Call for Presentations* with a wide range of proposals. Emphasis is placed on **clinical research, quality improvement, infection prevention, life safety codes, materials management, operations topics, governing/oversite bodies compliance, staff management, physician recruitment/management, coding, billing and reimbursement practices, center growth, leadership, emergency preparedness and health care management.**

Our goal is to help Ohio's ASC professionals keep their "fingers on the pulse" of what is important to their centers and professions, so the timelier the information, the better. Innovative approaches by Ohio ASCs in the realm of ambulatory surgery clinical issues, coding expertise, quality initiatives and business operations are encouraged and very much welcomed! Interdisciplinary team proposals and joint presentations by more than one ASC or organization are also encouraged.

PRESENTATION LEVELS

Applicants *must select an accurate* knowledge level for their intended audience.

- **Beginning:** For people with a basic knowledge in a subject area
- **Intermediate:** For those having a working knowledge in an area
- **Advanced:** Presenter and audience both are knowledgeable and able to discuss the subject matter thoroughly
- **General:** Relevant to all participants regardless of their professional discipline

Specifying levels assists participants in their selections and improves the presenter's evaluations.

PRESENTATION FORMATS

Breakouts are scheduled for a 60-minute session. If a topic/presentation might require more than 60 minutes, we would entertain bridging the presentation over two time periods. Proposals must be submitted according to the recommended format.

DEADLINE

Proposals will be accepted by fax or email until March 1, 2024. Proposals received after that date and time may not be subject to consideration. Please contact the OAASC office if you have any questions or would like to request an extension.

SCREENING AND NOTIFICATION

A panel of ASC professionals representing an interdisciplinary team will screen the proposals. Presenters selected will be notified of acceptance by **April 17, 2024.**

REGISTRATION FEES

Speakers (including panel members) whose presentations are selected are invited to attend the conference free of charge if requested.

HONORARIUM/TRAVEL REIMBURSEMENTS

Please specify any honorarium or travel reimbursement requirements for your presentation. The OAASC will contact you with questions or concerns on your submission.

WHAT TO INCLUDE IN PROPOSALS

To submit a proposal, fax or email a complete copy of the following items to: Heidi Moss, OAASC: FAX 614-467-2071 or email: sam@oaasc.net.

To be considered, proposals **must include** all of the following items:

- Presentation application form (1 page) with basic information for the OAASC's records.
- A **title of the presentation** that does not exceed ten (10) words or 54 characters. (Longer titles will be edited, if necessary.) The title should inform the reader of the subject matter.
- A **brief description of the presentation** (not to exceed 25 words or 150 characters) for inclusion in the registration brochure. Very important – please limit your description to 25 words or less as this will be the description included in the registration brochure, which will have limited space.

For multiple presenters, please submit a duplicate application and conflict of interest form for each speaker. One session title and description is obviously acceptable but information on each speaker is necessary for continuing education.

IF your presentation is selected for the conference, you will be asked to provide educational objectives for the presentation (for continuing education evaluation purposes). We will provide details after **April 17, 2024**.

Finally, we will need electronic copies of your presentation 6-8 weeks prior to the conference for printing and continuing education purposes. Details of these requirements will also be provided after **April 17th**, but we encourage you to keep your presentation slides brief. Our biggest complaint is that attendees can't read the printed version of the slides because the information is so dense.

Thank you for your consideration and we look forward to working with you and seeing you in November for Ohio's ONLY conference for ASC professionals!

**The Ohio Association of Ambulatory Surgery Centers
2024 OAASC Annual Meeting | November 13-14**

PRESENTATION PROPOSAL APPLICATION

Please complete the application below along with the attached conflict of interest form required for continuing education credits. If there are multiple presenters, please complete one application for each.

Type of Presentation

- Workshop
- Research
- Panel / Team

Audience Level

- Beginning
- Intermediate
- Advanced
- General

Name of Primary Presenter: _____
(As you would like it printed on registration brochure)

Name of Organization: _____

Your Mailing Address: _____

Your Telephone: (Work): _____ (Cell): _____

Title of Presentation: _____
(10 words or less for brochure)

Honorarium Required (if applicable): _____
**{If you require travel expenses, they must also be mentioned here.}

Teaching Methods:

- Handouts
- Experiential
- Lecture
- Power Point
- Panel
- Other: _____

AV Needs: Each room will be set up with podium and microphone (depending on size). What else do you need?

- Overhead Projector
- Flip Chart
- Screen
- LCD Projector
- VCR/TV
- Other _____

OAASC WILL HAVE LIMITED COMPUTER and PROJECTION EQUIPMENT (LCD) AVAILABLE FOR POWERPOINT PRESENTATIONS. IF YOU HAVE YOUR OWN LAPTOP, YOU MAY UTILIZE THAT WITH YOUR PRESENTATION LOADED ON IT. MORE INSTRUCTIONS WILL BE SENT LATER REGARDING PRESENTATION FORMAT FOR HANDOUTS. THANK YOU!

Please email or fax this **Completed Application, with a Description of Proposed Presentation** (for use in the Registration Brochure) by **March 1, 2024** to Heidi Moss at: OAASC: FAX 614-467-2071, Email sam@oaasc.net.

IF MORE THAN ONE PRESENTER, PLEASE COMPLETE ONE FORM AND CONFLICT OF INTEREST FORM PER PRESENTER

Name of Presentation: (10 Words or less):

Presenter(s) Name(s):

Description (25 Words or less)